

FootageBank Submission Procedures

Three versions of each clip must be submitted with the following specs. Please keep shot length between 10 and 20 seconds unless necessary to tell the story.

VERSION A – Camera Native Masters

Native camera files, if higher resolution/codec than ProRes HQ
(example: H.264 camera files would not be needed but 4K Tiffs or Red R3D folders would.)

VERSION B – HD Masters

- 1) QuickTime .mov
- 2) 1920x1080 (16:9) full-frame (center-cut if coming from 2K or higher)
- 3) Apple ProRes 422 (HQ) codec
- 4) camera native frame rate or 23.98psf if still-image generated
- 5) MOS - unless audio is imperative to the scene (example: a political speech)
- 6) clean - no watermarks or burned in timecodes
- 7) sharpen and color-correct to taste
- 8) file names must match Version A

VERSION C – Preview Movies

- 1) QuickTime .mov
- 2) 736x414 (16:9)
- 3) H.264 codec
- 4) same frame rate as Version B
- 5) visible timecode burned into lower frame matching the address track on Version B
- 6) FootageBank watermark (to be provided)
- 7) file names must match Version A & B

LOGGING DATA - An Excel or Word document must be submitted with your clips and must include:

- 1) Descriptions for each shot – we need to know the facts of the shot: who or what it is and where it was shot. We will add time of day, camera movement, framing, and other descriptions per our logging protocol.
- 2) Release information for each shot – recognizable people and privately owned property within each shot must be released in writing and indicated as such in the log. Do not submit unreleased people or private locations.

FILE DELIVERY – All Versions must be provided on a **Firewire 800 or USB3 external drive**

Drives will remain property of the producer but must be housed at FootageBank for the duration of the contract as a back up source for producer's content. FootageBank does not guarantee the life of the producer's drives and the producer acknowledges that from time to time drives fail. Please keep your own multiple copies of all files as a back up for what is provided to FootageBank.

FootageBank reserves the right to accept or reject clips at its sole discretion.